

INGATESTONE & FRYERNING C OF E (AIDED) JUNIOR SCHOOL

The Furlongs, Ingatestone, Essex CM4 OAL
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The School

“Ingatestone and Fryerning Church of England Junior School is ‘a good school with a number of very positive features’ OFSTED report 2010.

The school was provided by the Church of England in 1817 and moved to new premises in 1963. It was originally open to infants and juniors, but the infants were transferred to new county premises in 1970, when increasing numbers necessitated the building of additional accommodation. The junior school now admits mixed juniors between the ages of 7 and 11. The very spacious building comprises eight classrooms one of which is used for the school library and one for ICT and a very large hall. There is the usual office accommodation and a good playground and playing field facilities.

Classes are organised according to age, which with six classes and four year groups inevitably involves classes containing children from more than one school year. There is good liaison with both the Infant School and the Anglo European Secondary School, as we seek to provide a smooth transition for pupils across the infant/junior and junior/secondary divides.

The school enjoys strong links with the parish churches of Ingatestone and Fryerning and the minister is a regular visitor to the school, frequently taking assemblies. The schools R.E. syllabus is in accordance with that recommended by the Religious Education Executive of the Chelmsford Diocesan Education Committee. Parents can withdraw their children from school assemblies for religious reasons if they so wish.

Sex education is given in schools to children in years 5 and 6.

The Staff

Head Teacher	Mr P Manterfield <small>B.ED, DIP.ED</small>
Deputy Head Teacher	Mrs M O'Regan <small>B.MUS, HDIP</small>
Teachers	Mr R Perry <small>B.Sc (HONS), P.G.C.E.</small> Mr G Finch <small>CERT.ED, ADV. DIP. SPEC. ED</small> Mrs J Clark <small>B.Sc (HONS), P.G.C.E. (part time)</small> Miss L Reilly <small>B.Sc (HONS), P.G.C.E. (part time)</small> Miss T Belchamber <small>B.ED (HONS)</small> Mrs A Dunn <small>B.ED (HONS) (part time)</small> Mrs E Moody <small>B.ED (HONS) (part time)</small> Miss L Whelan <small>B.A. COMB HONS</small> Miss L Thompson <small>LLB (Hons) PGCE</small> Mrs M A Perry <small>BED (Hons)</small> Mrs S Cheesman <small>BA (Hons)</small>
Teaching Assistants	Mrs S Roper Mrs S Thomas Mrs L Cox Mrs D Bass Mrs M Barnett Mrs D Terry Mrs E Shadrack
ICT Technician	Mrs S Galvin
Office Manager	Mrs T Keevil
School Cook	Mrs R Wheatley
Assistant Cooks	Mrs D Whitlock
Midday Assistants	Mrs L COX (Senior Mid-Day Assistant) Mrs M Harris Mrs A Morley Mrs K Hepple Mrs D Bass
Caretaker	Mr K Britten
Chairman of Governors	Rev P Sherring

The Aims of the school: Success through Partnership

We aim for our school to be a place where every child and employee is given the opportunity to reach their full potential through partnership between all those involved in the school community.

Ethos

We aim to create an ethos:-

- Which is caring, happy and supportive.
- Where every person is valued and encouraged to develop confidence responsibility and independence.
- Where partnership between parents, child and school and the wider community is encouraged so that each child is fully motivated to produce work of the highest quality.

Environment

We aim to provide an environment which will be:

- Clean and safe
- Motivating and challenging
- Supportive and welcoming to all

We expect people to demonstrate ownership of their environment by being:

- Responsible
- Organised
- Tidy
- Respectful
- Self disciplined
- Considerate

Opportunity

Every learner should have equal access to the Curriculum regardless of race, gender religion or capabilities so that they may be able to:

- Fulfil their potential
- Develop independence alongside responsibility
- Develop the ability and confidence to question and argue rationally
- Develop self respect and respect for others and take their place as a valued citizen in the wider world

Curriculum

We believe that every learner is entitled to a Curriculum which is:

- Purposeful
- Relevant
- Challenging
- Inspiring
- Balanced

In order for the children to learn and develop the Curriculum should provide:

- Continuity and progression
- Breadth and depth
- Differentiation
- Support and learning

The Curriculum should be planned within the framework of the National Curriculum to enable children to acquire:

- Knowledge
- Skills
- Understanding

Hours of sessions

Morning Session	8.55 am until 12 noon
Afternoon Session	1.09 pm until 3.15 pm

Dates And Times

Term dates 2010-2011

Wednesday 1st September – Friday 17th December (Less half term 25th - 29^h October)

Tuesday 4th January – Thursday 8th April (Less half term 21st - 25th February)

Tuesday 26th April – Friday 22nd July (Less half term 30th May- 3rd June and May Day, 2nd May)

All dates are inclusive.

In addition there will be five non pupil days during the academic year. These will be taken on:

Wednesday 1st September
Friday 22nd October
Tuesday 4th January
Tuesday 26th April
Friday 17th June

The Pupils

Staff care for pupils well. OFSTED 2010

Pupil Numbers

No. of pupils in September 2009 157

Code of conduct for pupils

"Pupils are very responsive to the caring of the school and the tolerance and respect which underpins daily transactions. As a result behaviour is good."

Children are encouraged to be responsible for their own behaviour. To encourage this, at the beginning of each academic year, all children are involved in creating that year's Golden Rules. These are then agreed by the School Council, which is made up of representatives from each class. Once finalised, all children sign to show their agreement.

The Golden Rules for the academic year 2009/10 are:

- Obey the rules
- Be polite
- Express yourself politely
- You should try hard
- Respect the school and everyone in it.
- Uniform must be smart
- Listen & Learn
- Enjoy school
- Stay safe

Pupil Absence

Under present legislation, schools are required to publish a set of figures each year showing the percentages of pupil absence in the school.

Total number of pupils on rolls for at least one session during the school year 2008-2009 was 157

The percentage of half days missed through authorised absence - 4.4%

The percentage of half days missed through unauthorised absence - 0%

We would be grateful if all parents could contact the school on the first day of absence, either by telephone or in person, in order that registers can be kept up to date. A member of the school staff may phone on the first day of absence if the school has not been contacted.

School Uniform

Boys

Shoes	Black (Not trainers or trainer type shoes. No boots)
Socks	Grey
Trousers or shorts	Plain grey tailored trousers or shorts
Shirt	Light blue - Long sleeve or short sleeve
Jumper	Navy blue V neck with school badge (Available from school), or if a plain one is purchased elsewhere the badge must be purchased from the school and sewn on the left hand side.
Tie	School tie (Available from school)

Girls

Shoes	Black shoes or closed toe sandals (Not trainers or trainer type shoes. No boots, ankle boots, high heels or slingbacks)
Socks or tights	White socks or grey tights
Skirt or tailored trousers	Plain grey knee length skirt or plain grey tailored trousers
Blouse	Plain light blue long or short sleeve with reverse neck
Jumper	Navy blue V neck with school badge (Available from school), or if a plain one is purchased elsewhere the badge must be purchased from the School and sewn on.
Summer dress	Light blue gingham knee length, plus the option of a navy blue cardigan with school badge

PE – Boys and girls

Shirt	Plain white polo or T Shirt (or PE shirt from school if representing the school)
Shorts	Black
Socks	Grey or white
Footwear	Black plimsolls for indoor use. Training shoes for outdoor use.
Track suit	Plain black, navy or grey preferred. Optional in winter. Available from school

Other

Hair – boys and girls	Long hair tied back as a matter of course all day.
Jewellery – boys and girls	Only stud earrings, watches and faith jewellery. Worn at own risk. Must be removed for PE or taped up. Must bring own tape. Must put on own tape. Earrings to be reinserted by child.

The School is sensitive to the needs of other faiths and cultures and any deviation from the above on these grounds is to be discussed with the Head Teacher.

Please ensure that all uniform is clearly named.

School Meals

The school has taken responsibility for its own meals service, with effect from 1st April 2000. This means that the cooks are now employed by the school governors directly and it is, therefore, our school meal service, which we run as a non-profit making service for the benefit of the children in this school. Meals operate on a four week rotating menu, copies of which are available from the office.

Money for school meals should be sent to school on a Monday morning or on the first morning of the week your child attends school, preferably in a named envelope. Credits are given for absence. Please let us know if your child is entitled to a free meal.

Club Activities

There are a number of school clubs which take place after and during school. At present, in the Autumn term, these are:

Monday	Science Club	Mrs Dunn
Monday	Netball Club	Mr Perry
Tuesday	Basketball Club	Mr Finch
Tuesday	Book Club	Miss Whelan
Wednesday	Football Club	Mr Moore
Wednesday	Gardening Club	Mr Britten
Thursday	Football Club	Mr Moore
Thursday	Maths Club	Miss Belchamber

Please note: all clubs are from 3.15pm - 4.15pm except where stated.

ADMISSION ARRANGEMENTS

For Ingatestone and Fryerning C of E (aided) Junior School

Provided places are available within the standard number of 48 per cohort, it is the policy of the governors to admit the children of all parents who opt for their children to be educated at the school, subject to the school's status as Church of England Aided being acknowledged. Prior to admission, contact will be required between the parents and head teacher, although this is not part of the admissions process.

Parents wishing their children to attend should apply to the head teacher and complete the form of application. In the event of more applications being received than there are places available, the governors will have regard to the following criteria:

1. Children who have been attending Ingatestone Infant School.
2. Children who will have older siblings already at the school in the term that the child starts.
3. Children whose parents/legal guardian are active worshipping members of the congregation of St Edmund & St Mary Ingatestone or St Mary the Virgin Fryerning.
4. Children living closest to the school measured by a straight line distance from home to school, those living closest being accorded the highest priority. For the purpose of these criteria the address measured will be given on the Admissions Application Form and must be the applicant's place of residence on the application date. Proof of residence is required with the application. In the event of two or more applicants living equidistant from the school then criteria 5 and 6 will be applied.
5. Children whose parents/legal guardians are active worshipping members of other Anglican churches, or members of the congregation and on the role (however defined) of other non Anglican Christian churches that belong to "Churches together in England"
6. Children who have special social, medical, or pastoral reasons for wishing to attend the school
 - Children with statements of Special Educational Needs that name a school in the statement are required to be admitted to the school that is named.
 - In each individual oversubscription criterion priority will be given to a "looked after child" A looked after child is a child who is in the care of the local authority or provided with accommodation by that authority as defined in section 22 of the children act.
 - Active worshipping members is defined as persons regularly attending worship at least once a month throughout the church year, at either parish church, for a period of at least one year.

Parents have the right to appeal against a refusal to admit to an independent appeals panel. (Clerk of the independent Appeal Panel, P O Box 11 Chelmsford Essex, CM1 1XL)

Comparative information on Key stage 2 National Curriculum Test results

2007

	<i>English</i>	<i>Mathematics</i>	<i>Science</i>
School Level 4+	88%	80%	98%
Level 5+	29%	22%	51%
Nationally	80%	77%	88%
Teacher Assessment	95%	93%	98%

2008

	<i>English</i>	<i>Mathematics</i>	<i>Science</i>
School Level 4+	91%	84%	98%
Level 5+	31%	36%	55%
Nationally	81%	78%	88%
Teacher Assessment	91%	84%	91%

2009

	<i>English</i>	<i>Mathematics</i>	<i>Science</i>
School Level 4+	83%	85%	95%
Level 5+	32%	37%	56%
Nationally	80%	79%	88%
Teacher Assessment	83%	83%	95%

(Note -Teacher assessments, which schools were also asked to publish from 2000, are based on teacher's judgements rather than test results)

Physical Education

Each term, 2 of the 3 classes of Year 3 and 4 pupils go to the swimming pool at Brentwood Leisure Centre for swimming lessons. This timetable is made necessary by the numbers involved.

Swimming is seen as part of the normal curriculum and it is important that children unable to take part on any occasion due to ill health should bring a note from parents stating the reason in the same way as after absence from school. Voluntary contributions are sought from parents to offset the schools cost for transport to and from the swimming pool and to pay for the hire of the swimming tutors.

Children should have a P.E. kit consisting of a pair of black shorts, a plain white top and black plimsolls (trainers for outdoor) It is advisable for pupils to have a track suit for outdoor games in cold weather, which should also be blue. The white tops may be obtained at low cost, and bearing the school's badge, from the school office. Black shorts are also on sale, as are swimming trunks and costumes. Parents may also like to provide football boots. Please note: it is essential that children have their PE kit in school at all times. This must clearly be named.

The school competes annually in football, basketball and netball leagues, a football cup competition, netball rally, a rounders rally, and district sports. In the past our football team has won both the football league and cup competitions. During the 2007/2008 season the football teams were runners up in the cup competition. We have also been the District Athletics Champions and won the District Cross Country championship.

Special Educational Needs

The School SEN policy is based on The Special Educational Needs Code of Practice (DfEE 581/2001). This defines Special Educational Needs and sets out three precisely defined stages of support for children who have been identified as having learning difficulties that are affecting their progress.

In order to help children who have special educational needs, the school will adopt a graduated response that recognises there is a continuum of special educational needs and bring increasing specialist expertise to bear on the difficulties that a child may be experiencing. Strategies employed to enable the child to progress will be recorded within an Individual Education Plan (IEP).

Parents will always be consulted and kept informed of the action taken to help their child, and the outcome of this action. The IEP will be reviewed twice a year and wherever possible the child will also take part in the review process and be involved in setting targets.

The Special Needs Co-ordinator is responsible for overseeing these arrangements.

Child Protection

Our first priority is your child's welfare and therefore there may be occasions when our concern about your child means that we have to consult other agencies before we contact you. The procedures we follow have been laid down by Essex Safeguarding Children Board. (www.escb.co.uk) If you want to know more about this procedure, please make an appointment to see Mr Finch the Designated Teacher for Child Protection.

Parents

“Parents, staff and pupils are highly supportive of the school.” OFSTED 2010

Arrangement for Parents to Visit the School

Arrangements can be made to visit the school by appointment with the head teacher, who will be pleased to see parents, to show them the school, and to provide further information.

Parents' evenings are held in October and April, and an exhibition of work in July. Should anything be causing concern, however, parents are encouraged to make an appointment to discuss the matter rather than wait for such an occasion. We naturally hope, by this means, to allay any anxieties or problems that arise. Parents who feel their concerns have still not been met should ask for a copy of the school complaints procedure which will advise them as to what action they may take and who to contact.

Parent teacher Association

The school is fortunate to be supported by a strong and enthusiastic PTA, which is a registered charity and works hard for the benefit of all children in the school through fund raising and through the organisation of social occasions when parents and staff can meet together. Major events in the school year are the May Fayre, children's disco and quiz night. All parents are automatically deemed to be a member of the association.

Finally, we welcome you and your child to our school and hope that the time he/she spends here proves to be enjoyable and a solid foundation for the future.